



Matoshri Education Society's

## Matoshri College of Engineering & Research Centre, Eklahare, Nashik.

Autonomous

Approved by : All India Council for Technical Education, New Delhi (AICTE),  
Directorate of Technical Education, Maharashtra (DTE)

Affiliated to : Savitribai Phule Pune University, Pune

Accredited by : NBA & NAAC, Recognized under section 2(F) & 12 (B) of the UGC Act, 1956

### Internal Quality Assurance Cell (IQAC)

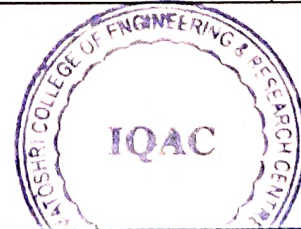
### MINUTES OF THE MEETING-ATR (202524)

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on 13<sup>th</sup> Aug, 2025 at 11.30 am in Board room of the college. The following members were present in the meeting:

| Sr. No. | Name of Member             | Designation           | Role in IQAC                   | Sign |
|---------|----------------------------|-----------------------|--------------------------------|------|
| 1       | Dr. Kharate Gajanan K.     | Principal             | Chairperson                    |      |
| 2       | Er. Darade Kunal N.        | Secretary             | Management Representative      |      |
| 3       | Dr. Patil Varsha H.        | Vice Principal        | Senior Teacher Representative  |      |
| 4       | Dr. Saner Amol B.          | Professor             | IQAC Coordinator               |      |
| 5       | Dr. Khule Shridhar S.      | Professor             | Senior Teacher Representative  |      |
| 6       | Dr. Pawar Sangita V.       | Assistant Professor   | Teacher Representative         |      |
| 7       | Mrs. Shinde Shradha S.     | Assistant Professor   | Teacher Representative         |      |
| 8       | Ms. Madhuri Nimse          | Assistant Professor   | Teacher Representative         |      |
| 9       | Mr. Khan Mohammad Salim M. | Assistant Professor   | Teacher Representative         |      |
| 10      | Mr. Patil Roshan S.        | Assistant Professor   | Teacher Representative         |      |
| 11      | Mr. M. T. Dhande           | Assistant Professor   | Teacher Representative         |      |
| 12      | Ms. Ugale P. G.            | Assistant Professor   | Teacher Representative         |      |
| 13      | Mr. Priyanka Raut          | Assistant Professor   | Teacher Representative         |      |
| 14      | Mr. Nirgude Amol S.        | Registrar             | Administrative Officer         |      |
| 15      | Miss. Godse Manisha.N.     | Librarian             | Library Representative         |      |
| 16      | Mr. Yalwande Nilesh.R.     | Head, Account Section | Account Section Representative |      |
| 17      | Mr. Kumavat Nitin. M.      | Head, Student Section | Student Section Representative |      |
| 18      | Mr. Sathe Dhiraj Devran    | Member                | Employers                      |      |
| 19      | Er. Lodha Roshan           | Member                | Industrialist                  |      |
| 20      | Mr. Sangamneri Ganpat      | Member                | Parent                         |      |
| 21      | Mr. Sangamneri Vishakha G. | Member                | Student                        |      |

The leave of absence of the following members were granted.

- Ms. Ugale P. G



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Ph.: (0253) 2406600 / 01 / 02 / 11 / 12 • Toll Free No: 18002336602

• E-mail : matoshricoe.hr@gmail.com matoshricoe.hr@matoshri.edu.in • Website : http://engg.matoshri.edu.in

At the outset Dr. Amol Saner IQAC Coordinator welcomed all the members of committee.

**A.1: Confirmation of the minutes of the IQAC meeting held on 13/05/2025**

The minutes of the meeting of the IQAC held on 13/05/2025 is placed before the IQAC for confirmation.

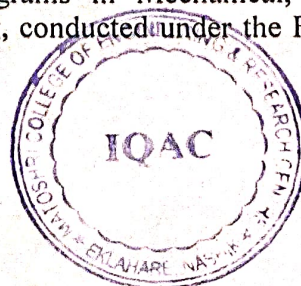
**Resolution:** The minutes of the IQAC meeting held on 13/05/2025 was approved by the council after the discussion.

**A.2: Action taken report on the decision of the IQAC meeting held on 13/05/2025**

| Agenda   | Actions taken  |
|--|--|
| <b>Agenda-01: Discussion on Action Plan for NBA Accreditation Evaluation Visit scheduled on 08/06/2025.</b>        | Discussion on Action Plan for NBA Accreditation Evaluation Visit scheduled on 08/06/2025. It was resolved that all departments have adhered to the provided timelines and completed the pending tasks on priority. The action plan is being monitored weekly by the Dean (Academics) and the NBA Coordinator. The suggestions and guidelines provided during the discussion are being implemented to ensure a smooth, professional, and successful NBA Evaluation Visit. |
| <b>Agenda-02: Discussion on Action Plan for a Civil Engineering Research Center visit scheduled on 06/06/2025.</b> | Discussion on Action Plan for a Civil Engineering Research Center visit scheduled on 06/06/2025. It was resolved that The Civil Engineering Department has initiated all pending preparations on a priority basis, including documentation, presentation materials, and facility readiness. The action plan is being closely monitored by the Dean (Academics) and the Research Committee.   |
| <b>Agenda-03 Discussion on Internal Academic Audits.</b>   | Discussion on Internal Academic Audits. It was resolved that regular monitoring of the academic audit has been conducted two to three times during the session as resolved   |

**A.3: Discussion on AEDP program implementation within the college.**

Discuss and finalize the action plan for the Apprenticeship Embedded Degree Programme (AEDP) for the Four-Year Full-Time B.Tech programs in Mechanical, Electrical, Civil, Electronics and Computer, and Computer Engineering, conducted under the Faculty of Science



& Technology. The discussion focused on defining the roles and responsibilities related to program implementation within the college.

**Resolution:** It was resolved that the action plan for the Apprenticeship Embedded Degree Programme (AEDP) for the Four-Year Full-Time B.Tech programs in Mechanical, Electrical, Civil, Electronics and Computer, and Computer Engineering under the Faculty of Science & Technology be implemented as finalized. The respective departments shall adhere to the defined roles and responsibilities to ensure the effective execution of the program within the college

#### **A.4: Discussion on Memorandum of Understanding ("MOU")**

The committee discussed the establishment and execution of Memoranda of Understanding (MoUs) with various industries, institutions, and organizations to strengthen academic-industry collaboration. The discussion focused on identifying potential partners, defining areas of cooperation, and outlining the responsibilities of parties to enhance student training, internships, and placement opportunities.

**Resolution:** It was resolved that the process of establishing Memoranda of Understanding (MoUs) with suitable industries and institutions be initiated and implemented as per the finalized framework. The concerned departments shall take necessary steps to identify and coordinate with potential partners to ensure effective collaboration and successful execution of the MoUs

#### **A.5: Discussion on the distribution of Diwali gifts to industries and organizations associated with the college through established or ongoing Memoranda of Understanding (MoUs)**

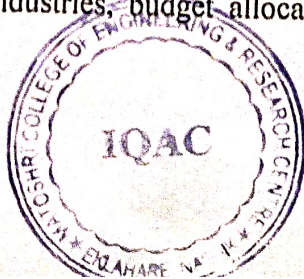
The committee discussed the distribution of Diwali gifts to industries and organizations with which the college has implemented or initiated Memoranda of Understanding (MoUs). The objective is to strengthen professional relationships, express appreciation for collaboration, and enhance goodwill between the institution and its industry partners. The discussion also included finalizing the list of industries, budget allocation, and the schedule for distribution.

**Resolution:** It was resolved that Diwali gifts be distributed to industries and organizations associated with the college through established or ongoing Memoranda of Understanding (MoUs). The concerned departments shall coordinate with the administrative section to ensure proper selection, procurement, and timely distribution of gifts to the identified industry partners.

#### **A.6. Any other matter permitted by the Chairperson of IQAC.**

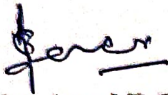
##### **Suggestions / Feedback of members**

- Preparation of an action plan for the *Apprenticeship Embedded Degree Programme (AEDP)* for the Four-Year Full-Time B.Tech programs.
- Initiation and implementation of *Memoranda of Understanding (MoUs)* with suitable industries and institutions as per the finalized framework.
- Finalization of the list of industries, budget allocation, and schedule for Diwali gift distribution.

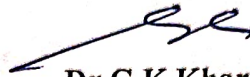


**Resolution:** It was resolved to implement the AEDP action plan, initiate and execute MoUs with suitable industries and institutions, and finalize the list, budget, and schedule for Diwali gift distribution.

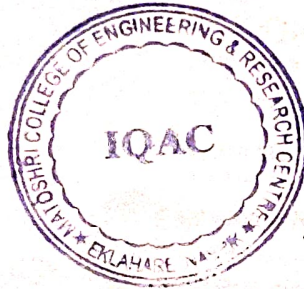
It was suggested to conduct next IQAC meeting on Nov-2025. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.



**Dr. Amol B. Saner**  
IQAC Coordinator



**Dr. G.K. Kharate**  
Chairperson, Head of the Institute





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### Internal Quality Assurance Cell (IQAC)

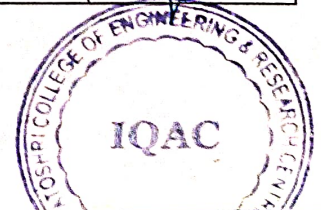
#### MINUTES OF THE MEETING-ATR (2025-26)

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on 14<sup>th</sup> Nov, 2025 at 11.30 am in Board room of the college. The following members were present in the meeting:

| Sr. No. | Name of Member             | Designation           | Role in IQAC                   | Sign   |
|---------|----------------------------|-----------------------|--------------------------------|--------|
| 1       | Dr. Kharate Gajanan K.     | Principal             | Chairperson                    |        |
| 2       | Er. Darade Kunal N.        | Secretary             | Management Representative      |        |
| 3       | Dr. Patil Varsha H.        | Vice Principal        | Senior Teacher Representative  |        |
| 4       | Dr. Saner Amol B.          | Professor             | IQAC Coordinator               |        |
| 5       | Dr. Khule Shridhar S.      | Professor             | Senior Teacher Representative  |        |
| 6       | Dr. Pawar Sangita V.       | Assistant Professor   | Teacher Representative         |        |
| 7       | Mrs. Shinde Shradha S.     | Assistant Professor   | Teacher Representative         |        |
| 8       | Ms. Madhuri Nimse          | Assistant Professor   | Teacher Representative         | ← AB → |
| 9       | Mr. Khan Mohammad Salim M. | Assistant Professor   | Teacher Representative         |        |
| 10      | Mr. Patil Roshan S.        | Assistant Professor   | Teacher Representative         |        |
| 11      | Mr. M. T. Dhande           | Assistant Professor   | Teacher Representative         |        |
| 12      | Ms. Ugale P. G.            | Assistant Professor   | Teacher Representative         | ← AB → |
| 13      | Mr. Priyanka Raut          | Assistant Professor   | Teacher Representative         |        |
| 14      | Mr. Nirgude Amol S.        | Registrar             | Administrative Officer         |        |
| 15      | Miss. Godse Manisha.N.     | Librarian             | Library Representative         |        |
| 16      | Mr. Yalwande Nilesh.R.     | Head, Account Section | Account Section Representative |        |
| 17      | Mr. Kumavat Nitin. M.      | Head, Student Section | Student Section Representative |        |
| 18      | Mr. Sathe Dhiraj Devram    | Member                | Employers                      |        |
| 19      | Er. Lodha Roshan           | Member                | Industrialist                  |        |
| 20      | Mr. Sangamneri Ganpat      | Member                | Parent                         |        |
| 21      | Mr. Sangamneri Vishakha G. | Member                | Student                        |        |

The leave of absence of the following members were granted.

- Ms. Madhuri Nimse
- Ms. Ugale P. G.



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At the outset Dr. Amol Saner IQAC Coordinator welcomed all the members of committee.

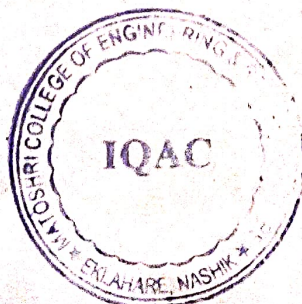
**A.1: Confirmation of the minutes of the IQAC meeting held on 13/08/2025**

The minutes of the meeting of the IQAC held on 13/08/2025 is placed before the IQAC for confirmation.

**Resolution:** The minutes of the IQAC meeting held on 13/08/2025 was approved by the council after the discussion.

**A.2: Action taken report on the decision of the IQAC meeting held on 13/08/2025**

| Agenda  | Actions taken  |
|---|--|
| <b>Agenda-01: Discussion on AEDP program implementation within the college</b>                    | <b>Discussion on AEDP program implementation within the college.</b> It was resolved that the action plan for the Apprenticeship Embedded Degree Programme (AEDP) for the Four-Year Full-Time B.Tech programs under the Faculty of Science & Technology has been implemented as per the resolution. The respective departments are ensuring effective execution as per their defined roles and responsibilities. |
| <b>Agenda-02: Discussion on Memorandum of Understanding ("MOU").</b>                              | <b>Discussion on Memorandum of Understanding ("MOU").</b> It was resolved that the process of establishing MoUs with suitable industries and institutions has been initiated as per the finalized framework. The concerned departments are identifying and coordinating with potential partners to ensure effective collaboration and successful execution.  |
| <b>Agenda-03 : Discussion on the distribution of Diwali gifts to industries and organizations</b> | <b>Discussion on the distribution of Diwali gifts to industries and organizations</b> It was resolved that Diwali gifts have been distributed to industries and organizations associated with the college through established or ongoing MoUs. The concerned departments coordinated with the administrative section for proper selection, procurement, and timely distribution.                                 |



### **A.3: Discussion on Internal Academic Audits.**

The IQAC Coordinator presented the status of internal academic audits conducted during the session. It was informed that regular monitoring of academic parameters is carried out through the IQAC cell, and an internal team of senior faculty members conducts academic audits two to three times per session. The recent audit was conducted based on parameters such as verification of attendance registers with COs, POs, and PSOs, scheme and syllabus verification, references, teaching plans, and verification of student names in attendance sheets

**Resolution:** It was resolved that regular monitoring through internal academic audits be continued two to three times per session to ensure academic quality and compliance.

### **A.4: Discussion on Review of NBA Accreditation Compliance.**

The NBA Accreditation Compliance for the Information Technology and Electrical Engineering departments was reviewed by Dean Dr. Varsha Patil. Madam reviewed the current status of compliance with NBA accreditation criteria and identified areas requiring improvement to ensure continued accreditation or re-accreditation of the programs.

**Resolution:** The suggestions made by Dr. Varsha Patil and the Chairperson were accepted to ensure academic excellence, continuous improvement, and institutional credibility.

### **A.5: Discussion on AQAR Submission for 2024-25.**

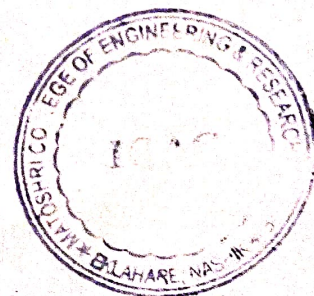
The NAAC–AQAR for the academic year 2024–25 was placed before the IQAC for confirmation. Discussions were held regarding updates to the content as per the AQAR format for 2024–25. Members suggested minor changes and gave approval to submit the AQAR to the NAAC office.

**Resolution:** The NAAC–AQAR for the academic year 2024–25 was approved by the council after discussion.

### **A.6. Any other matter permitted by the Chairperson of IQAC.**

#### **Suggestions / Feedback of members**

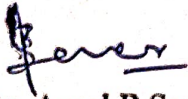
- IQAC Coordinator suggested to regular monitoring of the academic audit 2-3 times in a session
- Initiation and implementation of suggestions made by Dr. Varsha Patil and the Chairperson about NBA accreditation criteria
- IQAC Members suggested minor changes & gave approval to submit AQAR to NAAC office



**Resolution:**

It was resolved to conduct regular academic audits, implement suggestions for NBA accreditation, and submit the revised AQAR to the NAAC office.

It was suggested to conduct next IQAC meeting on Feb-2026. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.



**Dr. Amol B. Saner**  
IQAC Coordinator



**Dr. G.K. Kharate**  
Chairperson, Head of the Institute





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**Internal Quality Assurance Cell (IQAC)**

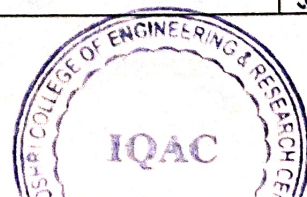
**MINUTES OF THE MEETING-ATR (2025/26)**

A meeting of the members of Internal Quality Assurance Cell (IQAC) was scheduled on 12<sup>th</sup> Feb, 2026 at 11.30 am in Board room of the college. The following members were present in the meeting:

| Sr. No. | Name of Member             | Designation           | Role in IQAC                   | Sign |
|---------|----------------------------|-----------------------|--------------------------------|------|
| 1       | Dr. Kharate Gajanan K.     | Principal             | Chairperson                    |      |
| 2       | Er. Darade Kunal N.        | Secretary             | Management Representative      |      |
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| 7       | Mrs. Trupti U. Ahirrao     | Assistant Professor   | Teacher Representative         |      |
| 8       | Ms. Manuja S. Borse        | Assistant Professor   | Teacher Representative         |      |
| 9       | Mr. Khan Mohammad Salim M. | Assistant Professor   | Teacher Representative         |      |
| 10      | Mr. Patil Roshan S.        | Assistant Professor   | Teacher Representative         |      |
| 11      | Mr. Trupti P. Deore        | Assistant Professor   | Teacher Representative         |      |
| 12      | Mr. Vikas S. Daund         | Assistant Professor   | Teacher Representative         |      |
| 13      | Mr. Priyanka V. Raut       | Assistant Professor   | Teacher Representative         |      |
| 14      | Mr. Nirgude Amol S.        | Registrar             | Administrative Officer         |      |
| 15      | Miss. Godse Manisha N.     | Librarian             | Library Representative         |      |
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| 19      | Er. Lodha Darshan          | Member                | Industrialist                  |      |
| 20      | Mr. Prabhakar Gunjal       | Member                | Parent                         |      |
| 21      | Mr. Omkar Gunjal           | Member                | Student                        |      |

The leave of absence of the following members were granted.

- Mr. Sathe Dhiraj Devram
- Mr. Patil Roshan S.



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At the outset Dr. Amol Saner IQAC Coordinator welcomed all the members of committee.

**A.1: Confirmation of the minutes of the IQAC meeting held on 14/11/2025**

The minutes of the meeting of the IQAC held on 14/11/2025 is placed before the IQAC for confirmation.

**Resolution:** The minutes of the IQAC meeting held on 14/11/2025 was approved by the council after the discussion.

**A.2: Action taken report on the decision of the IQAC meeting held on 14/11/2025**

| Agenda  | Actions taken   |
|---|---|
| Agenda-01: Discussion on Internal Academic Audits.              | Discussion on Internal Academic Audits It was resolved that Internal academic audits were conducted regularly two to three times during the session to ensure academic quality and compliance.  |
| Agenda-02: Discussion on Review of NBA Accreditation Compliance | Discussion on Review of NBA Accreditation Compliance It was resolved that the suggestions made by Dr. Varsha Patil and the Chairperson were accepted and implemented to strengthen NBA accreditation compliance, ensuring academic excellence, continuous improvement, and institutional credibility. |
| Agenda-03: Discussion on AQAR Submission for 2024-25.           | Discussion on AQAR Submission for 2024-25. It was resolved that the NAAC-AQAR for the academic year 2024-25 was approved by the council after discussion.   |

**A.3: Discussions on the Third Year (UG) Curriculum Structure and Syllabus**

The Dean of Academics presented the undergraduate (UG) curriculum structure along with the detailed syllabus for the Third Year programme of the autonomous institute. The Chairperson addressed the queries raised and reviewed the progress, offering constructive suggestions for further improvement. To strengthen the academic framework, the Dean recommended that all departments present the Third Year UG syllabus at the forthcoming Board of Studies (BOS) meeting for review and approval.

**Resolution:** All Heads of Departments shall present their respective Third Year UG syllabus at the forthcoming Board of Studies (BOS) meeting for review and refinement to ensure continuous academic development.



#### **A.4: Review of the Proposal for 3D Printing under the Centre of Excellence**

The proposal to adopt 3D printing technology in the Centre of Excellence was discussed in detail. It was suggested that the facility be established to promote innovation, research, and experiential learning among students. The implementation of 3D printing technology would enhance hands-on training, prototype development, and industry-oriented skill development.

**Resolution:** It was resolved to discuss the adoption of 3D printing technology in the Centre of Excellence with the departmental faculty to strengthen research, innovation, and skill development initiatives.

#### **A.5: Discussion on the Proposal to Collaborate with QSpiders under the Centre of Excellence**

The proposal to collaborate with QSpiders under the Centre of Excellence was discussed in detail. Members deliberated on introducing industry-oriented training programmes in software testing and related technologies to enhance students' technical competencies and employability. The potential benefits, including skill development, placement assistance, and practical exposure, were also reviewed.

**Resolution:** It was resolved to explore the feasibility of collaborating with QSpiders under the Centre of Excellence in consultation with the concerned departments.

#### **A.6. Any other matter permitted by the Chairperson of IQAC.**

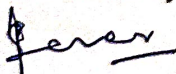
##### **Suggestions / Feedback of members**

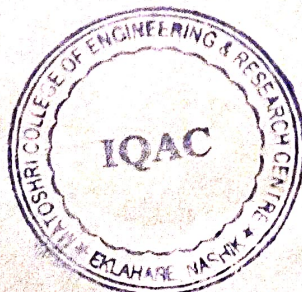
- All Heads of Departments shall present the Third Year UG syllabus at the forthcoming BOS meeting for review and refinement to ensure continuous academic development.
- It was suggested to discuss the adoption of 3D printing technology in the Centre of Excellence with the departmental faculty.
- Members suggested exploring the feasibility of collaborating with QSpiders under the Centre of Excellence in consultation with the concerned departments.


##### **Resolution:**

It was resolved that the Third Year UG syllabus be presented at the forthcoming BOS meeting for review, and that the adoption of 3D printing technology and QSpiders under the Centre of Excellence be discussed with the concerned departments.

It was suggested to conduct next IQAC meeting on May-2026. IQAC Coordinator thanked the members for their suggestions and active participation in the meeting and meeting ended with vote of thanks by IQAC coordinator.

  
Dr. Amol B. Saner  
IQAC Coordinator



  
Dr. G. K. Kharate  
Chairperson, Head of the Institute